

# Scenic Lakes Community Association

## Rental Property Registration Form

Policy Number: SL-7.0

### 1. Member Information

Member Name(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### 2. Rental Property Information

Lease Start Date: \_\_\_\_\_ Lease End Date: \_\_\_\_\_

### 3. Tenant Information

Tenant Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Number of Occupants: \_\_\_\_\_

### 4. Required Documents & Fees

\$50 Registration Fee (check payable to Scenic Lakes Community Association)

Copy of Signed Lease Agreement (must include compliance clause)

### 5. Member Acknowledgment

I/We remain fully responsible for tenant compliance with all SLCA Covenants, Bylaws, Policies, and Procedures. Failure to comply may result in fines or action. Tenants are not permitted to sublease or engage in short-term rentals (Airbnb, etc.).

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

### For Association Use Only

Date Received: \_\_\_\_\_ Reviewed By: \_\_\_\_\_

Registration Fee Paid  Lease Agreement Received  Tenant Registered

Board/Staff Notes: \_\_\_\_\_